

# Google Drive/Google Classroom

*(First time use instructions)*

1. Use **Google Chrome** or **Firefox**
2. Go to [www.methacton.org](http://www.methacton.org) and navigate to the building/**Teacher** Page
3. Click on the **Google Drive/Google Classroom** link (left side navigation)
4. Select Link For (“**Only Students Can Login**”)



Welcome to the Methacton Domain links:

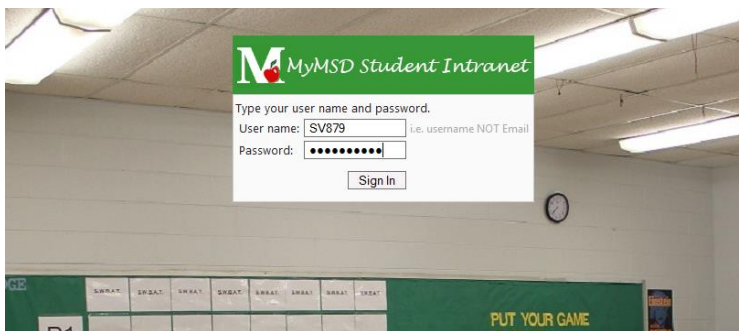
<https://drive.google.com/a/methacton.org> (teachers)

<https://drive.google.com/a/student.methacton.org> (only students can login)

Don't have Google Chrome as your Browser? Download it below for FREE!

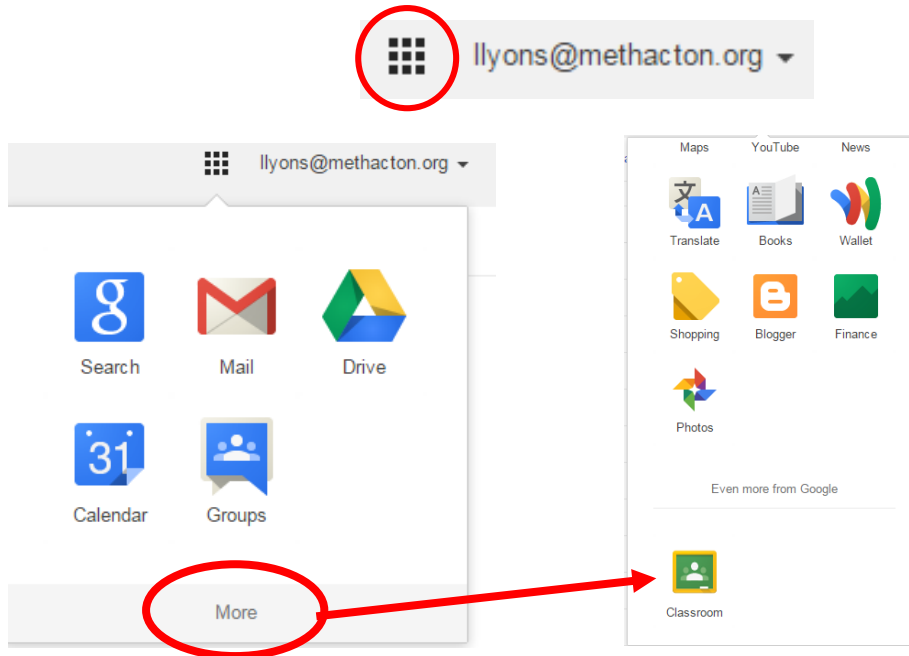
<https://support.google.com/chrome/answer/95346?hl=en>

5. Use Your **Methacton** Username and Password (the same username and password you log into a computer with). Select **Sign In**

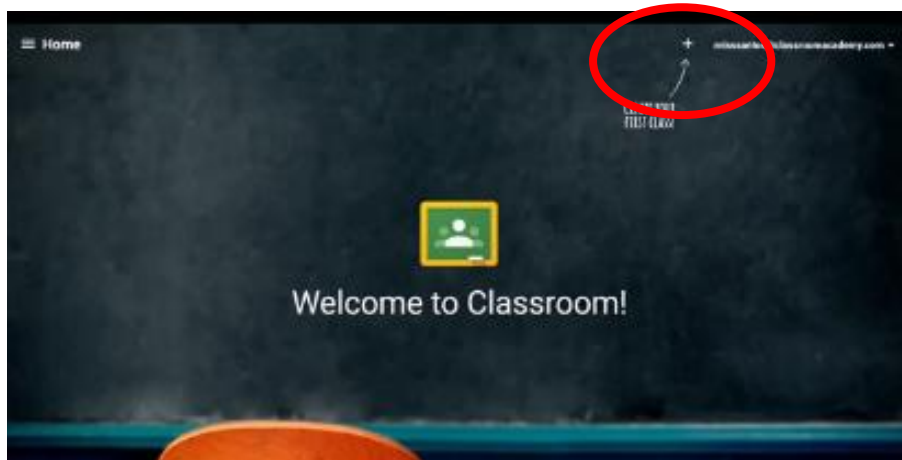


- a. Click **Accept Terms** (indicating you now have a Google Drive)
  - b. Click **No Thanks** (indicating you do not want to download Google Drive)
6. You are now in your **Google Drive** (this is where you can store, edit and upload files)  
Complete the following steps to access Google Classroom from your Google Drive

7. In Google Drive, click on the **9 square button** to the left of your name, select **More** and scroll down to click on **Google Classroom**



8. Scroll down and select I am a **Student**
9. In the upper right corner, click on the (+) to the left of your name and select **Join Class**



10. Your teacher will give you the class code

*\*Next time when you login to Google Drive/Google Classroom it will bring you directly to your classrooms!*